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To discuss new planning applications received:

1. 15/01097/ADV The Duke of York Public House, Gate Helmsley
2. 15/01098/LBC The Duke of York Public House, Gate Helmsley
3. 15/01213/LBA The Duke of York Public House, Gate Helmsley

The Parish Council had unanimously agreed they had No Objections, so FH had written to inform RDC. (Due to the reply deadlines, this was done between meetings)

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To report planning decisions by City of York Council:

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|-----|----------------|---|----------|
| 7.1 | 15/00744/House | Newlands Cottage, Gate Helmsley | Approved |
| 7.2 | 15/00846/House | Apple Tree House, The Lane, Gate Helmsley | Refused |

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To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date
FH circulated detailed around Cllrs
2. Internal Control Check(s)
Cllrs conducted the monthly checks and found everything to be in order.
3. External Audit
FH advised that this had now been completed and returned. There was no charge, but comments were include, which would be addressed.
4. Work Place Pensions
The Parish Council has been advised that its Staging Date is 01 October 2017, as it is an employer who must provide a pension.
FH had visited The Pensions Regulator website and printed of the "Duties Checker, which is as follows:
i) Confirm who to contact -
FH has registered herself as both the Primary and Secondary Contact.
ii) Choose a pension scheme -
The Parish Council have enrolled with Now Pensions with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com
iii) Work out who to put into a pension -
Do this on your staging date
iv) Write to your staff -
Do this within six weeks after your staging date
v) Declare your compliance -
Do this within five months after your staging date
5. Budget/Precept 2016/2017
The Parish Council unanimously agreed a budget expenditure totalling £3400.00, which is detailed on the finance sheet and a precept of £1900.00
6. Matters raised by/with Yorkshire Local Councils Association
FH advised that she had attended the Accounts & Finance Course (Fri27Nov15) and the Parish Council unanimously agreed to pay one-seventh of the cost (£115.00) = £16.43
FH had circulated by email the latest White Rose Update.


